

A Citizen's Guide To Streetlights



For more information contact DSD at:
P.O. Box 839966, 1901 South Alamo St.
San Antonio, TX 78283-3966
(210) 207-5025 / Fax (210) 207-4441
Website:
www.sanantonio.gov/dsd/engineering.asp

Welcome to the City of San Antonio Planning and Development Services Department. In an effort to clarify the process for streetlight request, we have created this pamphlet for your use and information. Please read carefully for the process and conditions that must be met to warrant a new streetlight. We hope this will help you understand the process and simplify your request.

How a Citizen requests an additional streetlight in a residential area:

Any citizen may request a streetlight within the City of San Antonio by calling customer service at 311 and ask to submit for a streetlight request. The 311 operator will ask the information noted below and open a streetlight request in a tracking system. The citizen will receive a tracking number from the operator. This number enables the person to track the request with the Planning & Development Services Department (P&DSD). P&DSD retrieves the new requests daily. Each request is recorded in a database kept up by the Engineering Technician assigned to streetlight investigations.

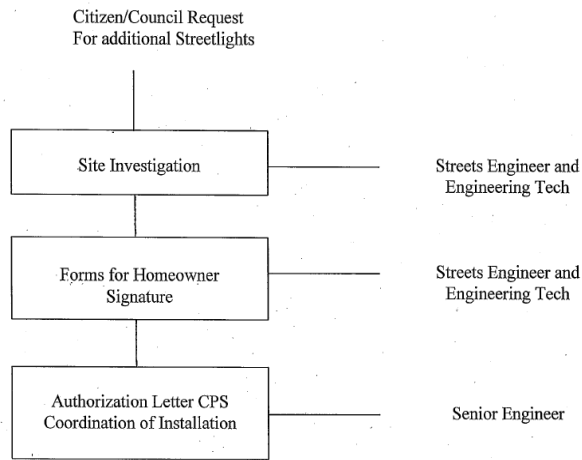
311 operator requested info:

- Name
- Phone Number
- Mailing Address
- Location of streetlight being requested

Process: The P&DSD staff will conduct a preliminary investigation. The applicant will be sent a letter notifying them that the street light is warranted or not. If the streetlight is warranted, then the requestor will be provided with a permission form to be signed by the requestor and adjacent property owners. Please be aware that if any of the property owners listed on the form do

not sign, then the streetlight will not be installed.

Graphic on the process



Criteria: The following is the basic criteria used in evaluating the request, which may be subject to other regulatory requirements:

- There is no streetlight at an intersection and
- There is no streetlight mid-block (more than 300 feet from an existing streetlight) or
- There is no streetlight at the end of a cul-de-sac if longer than 200 feet from intersection.

These streetlights will be installed by CPS Energy under the direction of the City of San Antonio, Planning & Development Services according to the guidelines stated in the Unified Development Code (UDC) section 35-506 (i).

Streetlights: Luminaries are standard 100-watt cobra head fixture for residential streets. A 250 watt cobra head fixture is needed for non-residential streets. The purpose of streetlights is for vehicle traffic (not for security).

Maintenance: CPS Energy is responsible for all streetlight maintenance within the city limits. To report a streetlight that is not working or any other maintenance problem contact CPS at 353-2222.

Alley and drainage areas: The City of San Antonio does not install streetlights in alleys, drainage areas, nor open easements.

Private streets and subdivisions: The sub-divider or Homeowner's Association may contract with CPS Energy for the installation of streetlights inside a subdivision consisting of private streets. All operating costs are to be paid by the Homeowner's Association.

Night Security Light: There are several sources for personal home security lighting. CPS Energy can provide, install, and maintain such a light. For a free survey of your property call Customer Service at 353-2222 or go on line at productsandservices@cpsenergy.com.

Outside City Limits:

Streetlights outside city limits should be coordinated through Bexar County at 335-6700. Streetlights shall be installed by CPS Energy at 353-3279.